

Dear Parents and Carers

Welcome back to term 5. Hopefully the weather will improve and we can enjoy more of our summer activities.

At the very end of last term I sent out new procedures for arrival and departure from school. These procedures will start on Wednesday.

Early-bird and Breakfast club – Entry to the school for these activities will be at the rear of the school via the new video entry system to the sunshine lodge.

Arrival at school – gates will open at 8.45. Parents can continue to drop off children at the infant building door. Parents can say goodbye to their children at the school gate for the Junior building (Children should go straight to their classroom and not play on the playground). The gates will be closed again at 9.00am.

Departure from school – Parents should make every effort to pick their children up on time. On the rare occasions when parents are late they should ring the school. Children will wait for their parents in the year 6 café at the back of the junior playground. Please remember that there is a charge after 3.40pm. External gates will be closed at 3.45pm and parents should use the main gate entry system unless they are picking up from After School club from the sunshine lodge.

Extra-curricular activity – Parents should use the main gate. Children can be collected from reception.

These procedures have been put in place through advice from external advisers, teachers and parents at the school to ensure our children are properly safeguarded.

Yours Sincerely

Malcolm Moaby