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HAPPY



HELPFUL

HARDWORKING

Whitehill Primary School

28 November 2016

Dear Parents and Carers

Over the course of this academic year the amount of lost property has grown to extraordinary levels, to such a point that lost property areas have been overflowing. From my research it is clear that a large proportion of this property has not been labelled. I have given responsibility to a member of support staff to return all labelled lost property to the owner. This has had an enormous affect so far but highlights the fact that children are not going back to look for missing items.

Please can I ask you to work with the school to help alleviate this problem by ensuring all property is clearly labelled with an iron/sew on badge or written using an indelible marker on the label. It is also helpful to include the class name.

From now on weather permitting, there will be a display of unlabelled lost property on a Thursday after school, items not claimed within a reasonable time frame will be washed and resold as nearly new uniform.

Yours sincerely

Mr M Moaby
Headteacher

Headteacher: M D Moaby BEd(Hons)

