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HAPPY



HELPFUL

HARDWORKING

Whitehill Primary School

6th October 2017

Dear Parents/Carers

Parents Evenings

We would like to invite you to come to school to discuss your child's progress. Please bring your child with you.

Appointments can be made for Monday 13th November and Tuesday 14th November from 3.30pm to 6.30pm.

The staff will arrange appointments when they have received from you the slip printed below no later than Friday 13th October. If you have more than one child in the school we will do our best to offer consecutive appointments. Staff will endeavour to offer appointments during the selected time slot but are unable to guarantee a time. You may select more than one time slot. Due to the number of parents/carers who wish to see teachers we have to restrict the appointments to **10 minutes maximum**. If necessary you may make a further appointment to see the teacher at a later date.

Yours sincerely,

Sarah Higham
Deputy Head

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Whitehill School Parent Evenings – Autumn Term 2017

To the Class Teacher Childs Name.....Class.....

If possible, please arrange an appointment for me / us on:

Day	Time	Time	Time
Monday 13th November	Between 3.30pm - 4.30pm	Between 4.30pm - 5.30pm	Between 5.30pm - 6.30pm
Tuesday 14th November	Between 3.30pm - 4.30pm	Between 4.30pm - 5.30pm	Between 5.30pm - 6.30pm

***Please circle your preferred day and time slot**

Signed Date

Name of eldest childClass

Other children: NameClass

NameClass

Headteacher: M D Moaby BEd(Hons)

