



Whitehill Primary School

ADVERT

Deputy Head (Acting – Maternity Cover – Fixed term contract: Jan 2019 to April 2020)

Do you want to lead teaching, learning and assessment to help build confident, ambitious and independent learners? Do you want the chance to lead in a 720 child school working closely with other senior leaders, middle leaders and teachers? Come and lead at Whitehill Primary School.

We are seeking a leader with a proven track record of success who can demonstrate ability to further grow learning through supporting, challenging and developing colleagues.

We offer:

- A strong senior leadership team that is determined to forge further improvements
- Staff and students who are keen to be led to a bright future
- Opportunities for career enhancement across the Trust
- CPD opportunities to develop as a leader; including being part of a Challenge Partner Lead School.

This appointment will be for Jan 2019. Salary is subject to negotiation but will be in the range L10-13.

Visits to the school are actively encouraged. To arrange a visit please contact Lianne Pond, PA to the Headteacher, on 01474352973 or lpond@whitehillprimary.kent.sch.uk. Initial applications can be made on line or on downloaded application forms. Downloaded application forms should be emailed to lpond@whitehillprimary.kent.sch.uk.

Closing date: Sunday 14th October (midnight)

Shortlisting: Monday 15th October

Interviews: Thursday 18th / Friday 19th October.

DEPUTY HEAD – JOB DESCRIPTION

The responsibilities of the post are those contained in the current School Teachers' Pay & Conditions documents and the Teachers' Standards.

Accountable to:

The Headteacher and to be able to deputise in his/her absence.

Main purpose:

- The Deputy Head must be a role model for all staff and in all areas of school life;
- To work in partnership with the Headteacher to provide professional leadership for the school;
- Assist the Headteacher in all aspects of the strategic development of the school;
- Be a pro-active member of the Senior Leadership team;
- Play a leading role in school improvement planning and self-evaluation;
- Ensure high quality teaching that facilitates rapid progress for children;
- Provide a positive environment for learning;
- Directly line manage some staff;
- Assist the Headteacher in the internal organisation, management and control of the school;
- Offering additional professional advice to the Local Governing Body and Trust;
- To undertake teaching responsibilities as required.

Specific Responsibilities:

To be negotiated with the successful candidate but to include:

- Lead teaching, learning and assessment across the school;
- Building relationships with all internal and external stakeholders and help to create an outward facing school;

PERSONAL SPECIFICATION

Professional Skills and Knowledge

- Innovative practitioner who will be able to develop learning, teaching and assessment across the school;
- Coach, mentor and inspire others towards excellence;
- Skills in accurate primary assessment and analysis of data;
- Skills in tackling difficult situations and conflict resolution;
- Skills to monitor and evaluate the practice of others;
- Understanding of School Improvement strategies and the OFSTED framework;
- Outstanding communication skills;

Experience – to be able to show evidence of

- Being a qualified teacher;
- Having previous experience of working in a leadership role;
- Managing change effectively;
- Motivating individuals and groups of staff;
- Ensuring the commitment of a variety of stakeholders;
- A record of effective communication with all stakeholders.

Commitment

Demonstrate a commitment to:

- Promoting the vision and ethos of the school;
- Relating positively to all members of the school and wider community;
- Collaborations with other providers;
- Safeguarding and child protection.

INFORMATION ABOUT THE SCHOOL

Our School is a vibrant school that became an Academy on 1st April 2014 as part of the Gravesend Grammar School Academies Trust. The School has committed staff who strive to ensure the pupils achieve the very best they can at all times.

The recent Ofsted Inspection (January 2017) judged the School as 'Good' stating that 'Pupils learn in a happy, safe and calm atmosphere.' We believe in creating the highest quality and exciting learning opportunities.

Our ethos of 'Happy, Helpful and Hardworking' pupils underpins everything we do and we pride ourselves on strong working partnerships with parents, governors and the community.

Please visit our website for an impression of the school and download an application form – www.whitehillprimary.kent.sch.uk.

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Whitehill Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The school will conduct all necessary safer recruitment checks before employment commences.

This post is subject to pre-employment checks, including an Enhanced Disclosure and Barring Service (DBS) check, reference checks, identity and proof of right to work in the UK. Whitehill Primary School is an equal opportunities employer.