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HAPPY



HELPFUL

HARDWORKING

# Whitehill Primary School

20<sup>th</sup> December 2018

Dear Parents and Carers

## **LOST PROPERTY**

From January all lost property will be available to look through on a daily basis and will be centrally located for each Key Stage.

For KS1, lost property will be in the black box on the decking by the Infant front door.

For KS2, lost property will be in the brown shed by the entrance to the main office.

We will try to return named items to your child so please ensure ALL items of clothing and footwear are clearly labelled.

Please note that all un-named and unclaimed items left at the end of each term will be disposed of.

Yours sincerely

**Mrs S Prest**  
**Deputy Headteacher**

Headteacher: A Lowing

