



# THE DECUS EDUCATIONAL TRUST



## WHITEHILL PRIMARY SCHOOL APPLICATION FORM

POST APPLIED FOR:

Full name: .....		Preferred Title: .....	
Any previous names: .....			
Date of name change: .....		Reason for change: .....	
Date of Birth: .....			
DfE (DCSF) reference number: .....		NI number: .....	
Home address (or other contact address if applicable): ..... ..... .....		Telephone Contact Details: Home: ..... Work: ..... Mobile: .....	
Postcode: .....		Mobile: .....	
Email: .....			
<b>References:</b> Please give the names and addresses of <i>two</i> referees who can be consulted regarding your suitability for the post. One of the referees should be <u>your present, or most recent, Headteacher</u> or Employer. Students should include their University Principal. If you are not currently working with children but have done so in the past, please give the name and address of your last employer in this capacity as a third referee. References will be taken up <i>before</i> interview. Referees should not be friends or relatives.			
1. Name .....		2. ....	
Position .....		.....	
Held: .....		.....	
Address: .....		.....	
.....		.....	
.....		.....	
Tel: .....		.....	
Email: .....		.....	

***The Trust is committed to safeguarding and promoting the welfare of children.***

**Current Post:**

<b>Post Held:</b>	<b>Current Salary (£)/TLR payments (£)</b>	<b>School/Employer</b> <i>(please include name and full address):</i>	<b>Since</b>	<b>Outline of Responsibilities</b> <i>(indicate full or part-time)</i>

**Previous Posts** *(most recent first)*

<b>Previous Posts Held</b> <i>(with dates and reason for leaving):</i>	<b>School/Employer</b> <i>(please include name and full address):</i>	<b>Outline of responsibilities</b> <i>(indicate full or part-time)</i>

**Continuing Professional Development** *(please list any significant recent CPD training)*

<b>Date and Duration</b>	<b>Description</b>

**Higher/Further Education (including Teacher Training/recognition with QTS):**

<b>Institution</b>	<b>Dates</b>	<b>Qualifications (with grade):</b>

**GCE A level or other post-16 qualifications**

<b>Subject, Grade, Dates:</b>			

**GCSEs or equivalent qualifications**

<b>Subject, Grade, Dates:</b>			

**Education – Secondary**

<b>School/College <i>(please include name and address)</i></b>	<b>Dates</b>

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**DISCLOSURE OF RELATIONSHIP**

Are you related by marriage, blood or as a co-habitee to any member of the School Governing Body?

**YES / NO**

If YES, please state the name, relationship and position held: .....

.....

**PROTECTION OF CHILDREN**

**HAVE YOU EVER BEEN CONVICTED OF A CRIMINAL OFFENCE? YES / NO**

Applicants applying for posts which involve regular contact with children are exempt from the provisions of the Rehabilitation of Offenders Act 1974 and must therefore declare all convictions, including those which might otherwise be considered as spent. Failure to do so may lead to dismissal. Please attach details. Should you be appointed you undertake to inform the Trust of any change in this status.

Please confirm by ticking the box that you have no objections to an enhanced DBS check being carried out if you are selected for the post. A refusal will prevent further consideration of your application.

Are you aware of any matter which might call into question your integrity as an employee, or bring you or The Decus Educational Trust into disrepute?

If yes, please give details on a separate sheet. **YES / NO**

**DECLARATION**

I certify that to the best of my belief all questions have been answered accurately and fully. I understand that false information or omissions deliberately meant to mislead could result in dismissal.

Signature: .....

Date: .....

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## **SUPPORTING STATEMENT**

Please use this section to explain how your present knowledge, skills and experience fit you for this post.

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**THE DECUS EDUCATIONAL TRUST**

The Decus Educational Trust

# Equalities Monitoring Form

Whitehill Primary School is committed to equality of opportunity and values a diverse workforce. In order to ensure equality of opportunity, as well as complying with our statutory obligations, we monitor many of our activities, particularly around recruitment, training and development. To help us fulfil this aim, we would be grateful if you would answer the following questions.

**YOUR NAME:** \_\_\_\_\_

**ETHNIC ORIGIN** – Please tick one box only, indicating the category that best describes your ethnic origin.

<b>White</b>	British <input type="checkbox"/>	<b>Asian or</b>	Indian <input type="checkbox"/>
	Irish <input type="checkbox"/>	<b>Asian</b>	Pakistani <input type="checkbox"/>
	Any other White background <input type="checkbox"/>	<b>British</b>	Bangladeshi <input type="checkbox"/>
	(please specify) _____		Any other Asian background <input type="checkbox"/>
			(please specify)
<b>Mixed</b>	White & Black Caribbean <input type="checkbox"/>	<b>Black or</b>	Caribbean <input type="checkbox"/>
	White & Black African <input type="checkbox"/>	<b>Black</b>	African <input type="checkbox"/>
	White & Asian <input type="checkbox"/>	<b>British</b>	Any other Black background <input type="checkbox"/>
	Any other mixed background <input type="checkbox"/>		(please specify)
	(please specify) _____		
<b>Chinese</b>	Chinese <input type="checkbox"/>	<b>Other</b>	Any other ethnic background <input type="checkbox"/>
			(please specify)

**Nationality (if dual, please state both)** \_\_\_\_\_

**Country of Birth** \_\_\_\_\_

**Gender** (please tick)      Male       Female       Other

**DISABILITY** (please tick as appropriate)

**Do you consider yourself to be disabled?**      Yes       No

**If yes, do you consider yourself to be disabled under the terms of The Disability Discrimination Act?**      Yes       No

The Disability Discrimination Act 1995 defines disability as ‘a physical or mental impairment which has a substantial and long-term adverse effect on an individual’s ability to carry out normal day to day activities’. (Please see Guidelines attached if you need further advice or information).

If you choose not to complete some or all of this information, please tick here so you are not asked again.

Protecting your personal information. This information will be retained and used by Whitehill Primary School for the purposes of monitoring its workforce, in order to make required statutory returns and to ensure that all staff are treated solely on the grounds of ability and merit.

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